

GPI OA Agenda for September 13, 2020

Quorum: Minimum of 7 voting members including not less than:
2 IRs, 1/2 of the filled Exec Board, and 1/3 of the filled Standing Committee/Other Trusted Servant positions

Opening & Serenity Prayer
 Tradition of the month & Service Concept of the month
 Reading from Voices of Recovery
 Recognize anniversaries since last GPI meeting
 Ask for a volunteer to take minutes & ~~Ask for a volunteer to be the speaker mover~~

Upcoming GPI meetings:

2020 – October 4 (virtual), November 1, December 6
2021 -- January 10, February 7, March 7, April 11, June 6

~~**Upcoming Mailings & Literature Order:** at Oct GPI meeting (9/15/2020 deadline)~~

Upcoming OA “holidays”/events (*bold italic are GPI scheduled events*):

2020: 10/16-10/18 ‘20 R7 Fall Assembly, ***10/18 Fall Sponsorship Workshop (virtual event)***, 11/6-11/8 R7 Convention, 11/21&22 IDEA Weekend, Saturday 12/12 12th Step Within Day
2021: 1/16&17 OA Birthday Weekend, 2/28 Unity Day, ***3/19-3/21 Retreat (virtual event)***, TBA R7 Spring ‘21 Assembly, TBA ‘21 WSBC, TBA (Summer) ‘21 Fun Not Food Picnic, 8/21&22 Sponsorship Weekend, TBA R7 Fall ‘21 Assembly, TBA R7 Convention, 11/20&21 IDEA Weekend, Sunday 12/12 12th Step Within Day

Roll Call
 Reading and approval of previous month’s minutes
 Review of this month’s Reports

Executive Board			
Chair	Kristi K.	412-780-7743	chair@gpioa.org
Vice Chair	VACANT		vice_chair@gpioa.org
Treasurer	Ruth D.	412-337-9706	treasurer@gpioa.org
Ex- Officio			ex_officio@gpioa.org
Standing Chairs			
12 th Step Within	Beth C-R.	412-403-9480	12within@gpioa.org
Professional Outreach	Jessica F.	412-334-3955	pro_outreach@gpioa.org
Public Information	Monica F.	774-279-4748	public_info@gpioa.org
Speakers Bureau	Elaine T.	540-383-2202	speakers@gpioa.org
VOR Editor	Jeanne H.	412-848-0360	vor_editor@gpioa.org
Marathon	Sheree C.	724-681-6195	marathon@gpioa.org
Representatives and Delegates			
Region 7 Representative	Tricia S.	405-326-5588	region7reps@gpioa.org
Region 7 Representative	VACANT x3		region7reps@gpioa.org
Region 7 Alternates	VACANT x2		region7reps@gpioa.org
World Service Delegates	VACANT x3		wso_delegates@gpioa.org
World Service Alternates	VACANT x2		wso_delegates@gpioa.org
Special Worker			
Webmaster/Admin	Jessica F.	412-334-3955	webmaster@gpioa.org

Old Business:

- Remind everyone about October elections and application deadline (9/15) and that most likely any Regional Assemblies will be likely be held virtually in Fall 2020 and Spring 2021
 - **Executive Board**

Qualifications pages 1-2 Article IV Section 3 of GPI Bylaws at <https://www.gpioa.org/docs/gpi/180107GPIbylaws.pdf>
Responsibilities pages 5-7 of GPI Policy & Procedures (PnP) Manual at <https://www.gpioa.org/docs/gpi/191106GPI-PnP.pdf>

 - Chair-Kristi K: elected in 2019 to first 2 year term, not up for election this year
 - Vice-Chair-vacant: vice chair serves a 2 year term starting in an even numbered year
 - Treasurer-Ruth D: elected in 2018 to first 2 year term, **will run again**
 - **Standing Chairs**

Qualifications page 9 of PnP Manual at <https://www.gpioa.org/docs/gpi/191106GPI-PnP.pdf>
Responsibilities pages 9-11 of PnP Manual at <https://www.gpioa.org/docs/gpi/191106GPI-PnP.pdf>

 - 12th Step Within-Beth C-R: elected '19 to 1st 1 year term, can run again
 - Pro Outreach-Jessica F: elected '19 to 1st 1 year term, **will run again**
 - Public Info-Monica F: elected '19 to 2nd 1 year term, **must rotate out**
 - Speakers-Elaine T: elected '19 to 2nd 1 year term, **prospective replacement found**
 - VOR Editor-Jeanne H: elected '19 to 2nd 1 year term, **must rotate out**
 - Marathon-Sheree C: elected '19 to 1st 1 year term, **will run again**
 - **Region 7 Representatives**

Qualifications page 3 Article VI Section 2 Item A of GPI Bylaws at <https://www.gpioa.org/docs/gpi/180107GPIbylaws.pdf>
Responsibilities page 8 of PnP Manual at <https://www.gpioa.org/docs/gpi/191106GPI-PnP.pdf>

 - R7 Rep-Tricia S: elected in 2019 to first 2 year term, not up for election this year
 - R7 Rep-3 vacancies 2 year term
 - **Region 7 Alternate Representatives**

Qualifications page 3 Article VI Section 2 Item C of GPI Bylaws at <https://www.gpioa.org/docs/gpi/180107GPIbylaws.pdf>
Responsibilities page 8 of PnP Manual at <https://www.gpioa.org/docs/gpi/191106GPI-PnP.pdf>

 - R7 Alt Rep-2 vacancies 2 year term
 - **World Service Business Conference Delegates**

Qualifications page 3 Article VI Section 2 Item B of GPI Bylaws at <https://www.gpioa.org/docs/gpi/180107GPIbylaws.pdf>
Responsibilities page 8 of PnP Manual at <https://www.gpioa.org/docs/gpi/191106GPI-PnP.pdf>

 - WSBC Delegates-3 vacancies 2 year term
 - **World Service Business Conference Alternate Delegates**

Qualifications page 3 Article VI Section 2 Item C of GPI Bylaws at <https://www.gpioa.org/docs/gpi/180107GPIbylaws.pdf>
Responsibilities page 8 of PnP Manual at <https://www.gpioa.org/docs/gpi/191106GPI-PnP.pdf>

 - WSBC Alt Delegates-2 vacancies 2 year term

New Business:

- Approve continuing to meet remotely via Zoom through December 2020
- PnP Manual updates (already approved by Executive Board)

FROM:

Section 3: Responsibilities of Individual Executive Board Members, Treasurer

3. Yearly shall:

- A. (Jan) Submit to Finance Committee a numerical year end summary for previous year; work with FC to compile yearly financial report

...

4. Arranges for checks to be signed for the business of GPI. (The treasurer cannot sign checks made out to herself/himself, nor can a second signer sign a check made out to herself/himself.)
5. Serves as a member of the Finance Committee which makes recommendations to GPI.

TO:

3. Yearly shall:
 - A. (Jan) Submit to Finance Committee a numerical year end summary for previous year; work with FC to compile yearly financial report
 - B. (Jan) Provides the annual GPI report of contributions to the Q1 Voices of Recovery newsletter for publication requesting that each group Treasurer review the report and immediately report any discrepancies to the treasurer.**

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4. **Disbursement of funds:**
 - A. Arranges for checks to be signed for the business of GPI. (The treasurer cannot sign checks made out to herself/himself, nor can a second signer sign a check made out to herself/himself.)
 - B. Signs check reimbursements requests of <\$100. Check reimbursement requests of >\$100.00 will require 2 signatures. If the 2nd check signer is unavailable, an e-mail approval can be used in lieu of the actual signature. The treasurer will send an e-mail to one of the authorized check signers. The approval e-mail response from the 2nd signer will be maintained as documentation of approval.**
 - C. Updates check signers every October as needed. Signers will be limited to no more than 3 persons. The signers should be the Treasurer, plus 2 Executive Board members. If there are not 2 Executive Board members, standing committee chairs may be appointed.**
 - D. Serves as the custodian of the 1 debit card at all times. The debit card can be used for GPI expenses of no more than \$100.00**
5. Serves as a member of the Finance Committee which makes recommendations to GPI.

Rationale for change: Incorporate suggestions by Finance Committee to clarify Treasurer's duties and procedures: provide guidelines for the GPIOA Treasurer for obtaining a second signature on checks and requires giving a yearly financial accounting of each OA group's donations in the VOR.

- Free Conference Call (FCC) contribution discussion
 - Jessica F initially brought this up with the Executive Board & Finance Committee due to the drastically higher use of FCC services by groups within GPI during covid.
 - GPI has always used a FCC number for the Executive Board meeting & various committee meetings, and that hasn't changed during covid; usage may have increased slightly as committees can no longer meet live before or after the GPI meeting, but this change is minimal
 - Individual meetings within GPI have drastically increased usage of FCC, with 19 meetings within GPI utilizing 4 different numbers and two groups (now one) using the pre-existing GPI FCC number
 - At the August GPI meeting it was determined that any groups utilizing FCC's services should have a group conscience and determine if they wish to make contributions, and that GPI itself would not be responsible for this.
 - The issue remains as to whether or not GPI should make any contribution to FCC for using their services. As a non-profit we've always used their services for free (as their name clearly indicates we can), but during the pandemic have started receiving regular emails requesting contributions as the pandemic has massively increased demand for their services. Also, anyone who has used the video interface (and sometimes the phone interface) for FCC for meetings knows that FCC is clearly suffering from overuse of their network.

- Currently, their website homepage states: Did you know that when you choose FreeConferenceCall.com you help charities, volunteers, and students all over the world gain access to Free Conference Calling? Our innovative Pay What You Can pricing model allows us to offer free, world class audio and video conferencing to everyone, everywhere.
- The question for GPI is whether or not we should contribute anything this year to FCC, plan to budget some small amount for use of this service in next year's budget under "Telephone", or continue not paying anything as we have been.

Ask-It Basket/Group Concerns:

Announcements:

Motion to Adjourn & Closing

Goals for next Month:

Search for people to fill GPI positions

Long Term and [Short Term] Goals

1. Continue excellent committee work
2. Keep GPI Policies & Procedures Manual current.