

Greater Pittsburgh OA Intergroup Zoom Meeting Minutes

December 2, 2023 Minutes taken by Jeanne H.

Reading of the Twelve Concepts of OA Service

ROLL CALL: (21 people present, 21 voting members)

4 Executive board: **Ro M.** (Chair), **Patricia S.** (Vice-Chair and WSBC Delegate), **Dee C.** (Treasurer), **Kristi K.** (Ex-Officio and Region 7 Rep)

3 Standing Chair(s)/Regional Reps/WSBC Delegates: **Linda A.** (12th Step Within), **Liv S.** (Speakers), **Melanie G.** (Region 7 Rep) (Outreach, VOR Editor and Special Events positions are Vacant)

14 Reps: **Susan C.** (Mon 7:30p Brentwood), **Debbie B.** (Mon 7:30p Lower Burrell), **Linda C.** (Tue 7p Butler), **Beth A.** (Tue 7p Plum), **Gene M.** (Wed 5:45p Rostraver), **Ethel H.** (Wed 7p Greenfield), **Jeanne H.** (Thu 6p Pleasant Hills), **Jessica F.** (Webmaster and Thu 5:30p Bellevue), **Judy D.** (Sat 9a Pgh-Shadyside), **Elaine T.** (Sat 10a Monroeville), **Shannon P.** (Sat 10:30a Bridgeport), **Debbie N.** (Sat 10:30a Castle Shannon), **Kathy V.** (Sat 10:30a Cranberry), **Juanita K.** (Sat 10:30a Erie)

MINUTES: Debbie B. was not in attendance at the November meeting. Motion made/accepted to approve minutes as amended.

REPORTS (Executive Board): All officer's reports reviewed.

Treasurer (Dee C.) - will YTD to appropriate figures on future reports.

REPORTS (Standing Committee Chairs): All chairs' reports reviewed.

REPORTS (Other Trusted Servants): All trusted servants' reports reviewed.

DISCUSSION ITEMS:

GPI Meetings:

- **Continuing Effect Motion** made/approved to start the meeting with Serenity Prayer & OA Service Concept of the Month and end the meeting with the Responsibility Pledge.
- Email any items for the January agenda to chair@gpioa.org by 12/17/23

GPI Communications:

- We implemented a We Care list (name, phone, email) in the chat on this meeting. Email addresses will be included in the All-GPI mailing list; contact the webmaster to remove your address from our list.
- If GPI has multiple email addresses for you, please let the webmaster know your preferred address.
- Attendees agreed that one GPI email per week is maximum.

Proposed Policy & Procedures Manual Amendments: Motions made/approved to accept 5 amendments:

1. Requires RR to join a region committee and restricts the number of assemblies a RR can attend.
2. RR & WSBC terms will begin 1/1 after the October election.
3. Replaced by Amendment 2 which will now appear in the elections section of the manual.
4. Eliminates monthly speaker meeting, no mailing required of now annually-updated speaker list (PnP Committee to clarify speakers for youth.)
5. Minor changes to policies no longer require approval; new process to submit policy changes outlined.

Process for Reviewing Amendments: PnP Committee has included a summary of and rationale for change. Previously approved changes no longer require formal process. Display amendment onscreen for discussion. Get input from affected individuals prior to finalizing proposed amendments.

Intergroup Rep Mentor Program: Four IRs volunteered to be an IR mentor when needed: Judy D., Tricia S., Susan C., Elaine T.

Upcoming Events:

- 12/16 Candlelight Promise Meeting by Baltimore Intergroup
- 12/23 Cranberry Sat. 10:30 am Recovery Workshop

- 12/25 Aspinwall 10 am Christmas Meeting
- 1/1 Aspinwall 10 am New Year Meeting

Focus Group Volunteers: Email chair@gpioa.org if you are willing to join a 30-minute meeting in January to discuss your experience with GPI website and/or obstacles to service.

Post-Meeting Flyer: We are looking for 3 brief articles (2 paragraphs) on the difference between religion and spirituality for the Q1 follow-ups.

ITEMS TO TAKE BACK TO MEETINGS:

- Notify the webmaster of holiday schedules; meeting or not meeting on holidays.
- 12th Step Within activities.
- Volunteer to help Linda A. for Unity Day event.
- Cranberry Sat 10:30am Relapse Recovery Workshop December 23
- Baltimore Intergroup Candlelight ceremony December 16
- Mentors available for new Intergroup members.
- Open GPI positions: Outreach chair, VOR Editor and Special Events Chair
- Notify webmaster of your preferred mail address if we have multiple addresses for you, The form is available on the GPI website.

Meeting adjourned.

Next Meeting: January 7, 2024, 2PM same Zoom info.

GPI Reports for 12/3/2023

VACANT: Outreach, VOR Editor, Special Events, Region 7 Reps-2/ Alts-2, WSBC Delegates-2 / Alts-2

Chair (Ro M.): November Accomplishments

- Held online meeting best practices focus group and documented results.

Chair (Ro M.): December Goals

- Arrange focus groups on amendment reviews, website experience, obstacles to service.

Ex-Officio (Kristi K.): No Report Submitted

Vice Chair (Patricia S.): Policy Committee, November

- Committee meeting on 11-15-23;
- Prepared 5 Bylaws Amendments for vote at 12-3-23 GPI meeting:
 - Amendment 1: *Requires RR to join a region committee and restricts the number assemblies a RR can attend*
 - Amendment 2: *RR & WSBC term will begin 1/1 after October election*
 - Amendment 3: *Is replaced by Amendment 2 which will now appear in the elections section of the manual.*
 - Amendment 4: *Eliminates monthly speaker meeting, no mailing required of now annually-updated speaker list.*
 - Amendment 5: *Minor changes to policies no longer require approval; new process to submit policy changes outlines.*
- Reviewed Vice Chair duties in Bylaws and PnP to clarify how and when duties are done.
- Requested review of duties by Policy Committee.

Vice Chair (Patricia S.): Policy Committee, December Goals

- Continue committee work on Bylaws Amendments per priority list
- Clarify duties and create an initial schedule

Treasurer (Dee C.): November

- Current financial spreadsheet available at [link redacted]
- Financial Facts: Report Date: November 30, 2023, GPI - December 3, 2023 Meeting

- Balance: \$10,118.19
- Receipts vs Expenses: + \$ 526.95
- November Contributions: \$138.00 (We continue the pattern of one month of high contributions followed by low contributions.)
- 2023 Total Contributions \$8,272.50 Average Per Month: \$752.05
- Unrestricted Fund Balance: \$ 5,334.19

Secretary (Sheree C): November

- Trained with Jessica to do PnP amendments

Secretary (Sheree C): December Goals

- Prepare meeting documents for January 5 upload to website

12th Step Within (Linda A): November

- Continued to work on Unity Day Workshop
- Decided to discontinue the writing of 12th Step Within Tips since there is no VOR at this time.

12th Step Within (Linda A): November Goals

- Encourage groups to plan and hold 12th Step Within Activities
- Continue working on Unity Day Workshop which will be held on Zoom February 24, 2024

Speaker’s Bureau (Liv S.): November

- Attended one new meeting and talked about the Speakers Bureau.
- Continued to work on updating the Speaker’s List.

Speaker’s Bureau (Liv S.): December Goals

- Made a plan to attend two to three new meetings and to continue updating the Speakers List

Region 7 ANNOUNCEMENTS to share with your Groups:

- Free download on oa.org: Service, Traditions, and Concepts workshop
- To receive information on the events listed below, join Reg 7 email list at:
<https://oaregion7.org/forms/request-google-group-access>
Region 7 Assembly and Convention are listed on the 1st pg of Reg 7 website. Other events, including flyers, are available from the Region 7 email list.

World Service Business Conference (WSBC) Delegate (Patricia S.): November

- PI/PO meeting: November 29 at 2:30pm (4th Wednesday). No current report because the monthly meeting is before the report due date.

WSBC Delegate (Patricia S.): December Goals

- Attend PI/PO Committee: not sure if there will be a December meeting
- **ANNOUNCEMENTS:**
 - 2024 WSBC Conference: May 7-11, 2024 in Albuquerque, NM. Face to Face (F2F) only
 - MR8 (international region): TIPS series to answer “how to” questions: grow/develop new groups/meetings; use PIPO efforts to bring newcomers; host recovery events.

GPI Webmaster/Administrative Special Worker (Jessica F): November Accomplishments

- Publicized request for members to contact me with preferred email address for MailChimp to minimize number of addresses
- Determined that we should only subscribe currently active OA members to new MailChimp list
- Started implementation of online archive to streamline current archiving process
- Posted updated tips on starting Face to Face meetings to encourage new meetings
- Jeanne H responded to email requests for meeting information

- 2023-6 sent: 1 Jan, 0 Feb, 1 Mar, 0 Apr/May, 1 Jun, 2 Jul, 0 Aug, 0 Sep, 0 Oct, 1 Nov
- Jeanne H is checking voicemail & sending out meeting packets:
 - 2023-8 sent: 3 Jan, 1 Feb, 0 Mar, 1 Apr/May, 2 Jun, 1 Jul, 0 Aug, 0 Sep, 0 Oct, 0 Nov
 - Add'l 2023 legit vm: 5 in March re: PO box

GPI Webmaster/Administrative Special Worker (Jessica F): December Goals

- Send editable documents to Policy Committee prior to 12/6 meeting
- Finalize transition/rollout procedure for new MailChimp list
- Continue work on adding “search” function to GPI website, and ensure it can search within publicly available documents on our website
- Work with Exec Board & secretarial committee member on contingency planning & GPI Archive policy
- (future goal) restart work with Tech committee to keep WSO meeting list current & review our website
- (future goal) Move publicly available archive documents to GPI website from google as appropriate
- (future goal) review GPI physical documents & scan for online archive