November 7, 2021 GPI Executive Board Meeting Notes

Attendees: Kristi K., Linda A., Ruth D., Jessica F.

Opened with the Serenity Prayer

Old Business

1. Special Worker contingency planning update- approving all GPI emails, demo of online archives - Jess reached out to a colleague to request a quote for a new website which would include an online archive - waiting to hear back from her.

2. Progress update - planning for Leadership Retreat - need to schedule another policy meeting, Kristi still needs to send written materials to Ruth who has agreed to function as the board liaison. This project also includes completing a GPI inventory in January.

3. Progress update - meetings needing physical packets and/or GPI visits - of the list of Face to Face meetings - 3 want meeting packets (Monday, Erie, Tuesday and Wednesday, Monroeville) (Erie notified Jess today that they have closed so there are 2 meetings requesting packets.). This quarterly mailing would include the current VOR and event fliers. We will ask for a volunteer to provide this service. We could include a note to explain that we can't provide a printed meeting list because the information is changing too rapidly.

New Business

1. Decision regarding January mailing (see above)

2. Zoom bombing and managing requests for Zoom tech support - South Hills meetings share a Zoom account and some groups have been Zoom bombed because they didn't have an assigned host. We strongly suggest that groups meeting on Zoom have an assigned host at every meeting to avoid Zoom bombers. If the group needs technical support we suggest watching tutorials available on the Zoom Help Center or find someone who knows how Zoom hosting works to learn how to prevent this situation. We will ask GPI if anyone wants to offer support because the Special Worker doesn't have the capacity to provide tech support for Zoom meetings. All committees have access to the GPI Zoom account for meetings and events. The Executive Board will manage the login credentials for security purposes and turn over host controls to the Committee Chair once they join the meeting.

3. Establishing password protocols - Jess created the new email addresses required for two of the chairs and they have been provided with their email addresses. Email passwords will be updated every election year, the next update will be October 2022.

4. Approval of 2022 Budget - Ruth presented the proposed budget to Kristi and Linda. The budget was approved, although the cost of updating the website is unknown at this point.

5. Creation of a new GPI website - suggested by the Finance Committee. Updates and revisions would be easier and simpler if it was on a newer platform. It looks dated and would be a more effective resource and outreach tool if updated, especially for younger people.

<u>Items for the next all-GPI email from WSO Bulletin:</u>

1. Screen sharing prohibitions relative to OA copyrighted materials

2. Call for stories from sponsors with a deadline of 11/30

3. Literature news:

OA Handbook update

Young people's meeting format now available

New "12 Freedoms" wallet card

Revised "Plan of Eating" pamphlet

Closed meeting with the OA Promise