

GPI Reports for 9/10/2023

VACANT: Vice Chair, Special Events, Region 7 Reps-4 / Alts-2, WSBC Delegates-2 / Alts-2

Chair (Kristi K): August

- Chaired the Executive Board Zoom meeting on 8/23/23
- Prepped agenda for September GPI meeting
- Cleaned out the Chair, Ex Officio and Executive Board mailboxes
- Reached out to members regarding upcoming elections

Chair (Kristi K): September Goals

- Be available to Standing Chairs
- Clean out mailboxes
- Prep the agenda and facilitate the September 17th Executive Board Zoom meeting
- Continue transition planning and make calls to other members to gauge their interest in running for the open service positions
- Set up Zoom meeting with members willing to mentor new IG Reps

Treasurer (Dee C.): August

- Updated spreadsheet, reconciled spreadsheet with bank statement
- Attended Executive Board Zoom meeting
- Cleaned out Treasurer and Finance Committee emails
- Attended Finance Committee meeting
- Worked on Proposed 2024 Budget

Treasurer (Dee C.): September Goals

- Clean out Treasurer and Committee mailboxes
- Pay all bills and deposit group contributions and other receipts
- Update spreadsheet, reconcile bank statement with spreadsheet
- Attend Executive Board Zoom meeting
- Be available to facilitate electronic donations by groups
- Continue work on the Proposed 2024 Annual Budget

Secretary (Sheree C): August

- Took August GPI meeting minutes, transcribed, submitted and edited for posting
- Attended Executive Board Meeting, took minutes, typed, submitted and edited for posting
- Attended training with Jessica and formatted financial reports for GPI
- Sent out email soliciting September reports
- Typed and formatted September reports and agenda
- Cleaned out Secretary and Secretarial Committee email boxes

Secretary (Sheree C): September Goals

- Submit and post September Minutes
- Continue Secretary training session(s) with Jessica as needed
- Attend September 17 Executive Board Zoom meeting, take minutes and submit for editing
- Collect and prepare October Reports and meeting docs for September GPI meeting
- Clean out email boxes

12th Step Within (Linda A): August

- Held two conference calls.
- Reviewed the list of meetings that may need our support. Our Webmaster supplied additional information. We divided up the meetings to be contacted either by attending their meeting or phoning the contact person.

- Discussed the possibility of another workshop, perhaps in January. Considering the Steps as the topic. It will be held on a Saturday afternoon.
- Prepared for current IG meeting
- Cleaned out email boxes - 12 Step Within, 12th Step Within Committee, Vice Chair, Committee_policy

12th Step Within (Linda A): September Goals

- Continue searching for Home-Bound members who need support and members who can provide support.
- Hold 12th Step Within Committee conference call(s) as needed.
- Finish plan of action for list of meetings that may need our help.
- Decide format for 12th Step Within Day.
- Continue discussion about possible January workshop.
- Clean out email boxes.
- Prepare for the next meeting.

Outreach (Susan C): August

- Held committee meeting
- Cleaned out mailboxes Outreach (Susan C.)

Outreach (Susan C): September Goals

- Hold a committee meeting
- Inventory and order Outreach pamphlets
- Continue to explore advertising and development of a magnet
- Continue to distribute Outreach information and be available to OA groups regarding Outreach

Speakers Bureau (Kathi W): August

- No report filed

VOR Editor (Ro M.): August

- Drafted article on the July Workshop
- Reached out to membership for articles on gratitude for 3 legs of stool
- Prepared initial draft of Q4 issue and sent to committee for edits
- Emptied mailboxes

VOR Editor (Ro M.): September Goals

- Finalize Q4 issue and send to Jessica by 9/15

Region 7 ANNOUNCEMENTS to share with your Groups:

- Free download on oa.org: Service, Traditions, and Concepts workshop
- To receive information on the events listed below, join Reg 7 email list at:
<https://oaregion7.org/forms/request-google-group-access>

Region 7 Assembly and Convention are listed on the 1st pg of Reg 7 website. Other events, including flyers, are available from the Region 7 email list.

World Service Business Conference (WSBC) Delegate (Patricia S.): August

- Cleaned out mailboxes
- Wrote WSBC delegate report for August 6th GPI meeting
- **PI/PO meeting 8-23-23: subcommittee updates:**
- Medical Professionals: "Professional Presentation" folder #870; to receive letter to professionals. Member Survey done in 2017, next in 2027; letters to DOD stalled
- PI/PO manual: Printed & BOT to review
- PI/PO poster: to print in November
- Online PI/PO docs: all 27 documents reviewed; now to update the retained docs

- Lifeline/social media: to consult Internal Information Committee (IIC) to create a process
- Welcome Center: to set up online Welcome Center at OA.org as resource for intergroups
- Dietitian video (created by last PI/PO committee) to be re-submitted to BOT

WSBC Delegate (Patricia S.): September Goals

- Clean out mailboxes
- Medical Professionals subcommittee to review the “Letter to Professionals”
- Attend PI/PO Committee meeting on 4th Tues. of this month (10-25-23)
- **ANNOUNCEMENTS:**
- 2024 WSBC Conference: May 7-11, 2024 in Albuquerque, NM F2F only
- R1: Convention Oct. 13-15 in Seattle. All are invited to attend
- R6: Convention: White Plains, NY: Oct. 13-15 (oaregion6.org)
- R8 (international region): TIPS series to answer “how to” questions: grow/develop new groups/meetings; use PIPO efforts to bring newcomers; host recovery events.
- OA.ORG online resources: (9 total) some: *Video Conference Meeting training & Security/Preventive Measures; Svc, Traditions, and Concepts Wkshp Manual* including: *OA Grp Invntry, OA IG or Svc Bd Invntry, OA Region Invntry, Strong Meeting Checklist.*

GPI Webmaster/Administrative Special Worker (Jessica F): August

- Website, gpioa.org email aliases, database & online archive current, pairList active, Zoom account & calendar current, sent monthly email cleanout reminder
- Responded to email requests for meeting information, Jeanne H took over in May, 2022
 - 2023-5 sent: 1 Jan, 0 Feb, 1 Mar, 0 Apr/May, 1 Jun, 2 Jul, 0 Aug
- Jeanne H is checking voicemail & sending out meeting packets:
 - 2023-8 sent: 3 Jan, 1 Feb, 0 Mar, 1 Apr/May, 2 Jun, 1 Jul, 0 Aug
 - Add'l 2023 legit vm: 5 in March re: PO box
 - 2022-5 sent: 0 Jan, 0 Feb, 2 Mar, 0 Apr, 0 May, 0 Jun, 0 Jul, 2 Aug, 0 Sep, 0 Oct, 0 Nov, 1 Dec
 - Add'l 2022 legit vm: only 1 in June
 - 2021-8 sent: 1 Jan, 0 Feb, 0 Mar, 0 Apr, 2 May, 2 Jun, 0 Jul, 1 Aug, 0 Sep, 1 Oct, 0 Nov, 1 Dec
 - Add'l 2021 legitimate voicemails: Aug 3, Sep 0, Oct 0, Nov 0, Dec 0
- Finished bringing WSO meeting list up to date & removing duplicate covid meetings/incorrect hybrid meeting information
- Re-worked website to remove Event & Service calendars & other website updates/fixes for issues identified by tech savvy member
- Attended portion of Executive Board meeting
- Sent out all GPI email re: upcoming events & announcements
- Held training session for Sheree for Financial Reporting document formatting from excel to PDF; Jessica watched Sheree do the formatting tasks and make suggestions as needed.
 - Training sessions will continue as needed

GPI Webmaster/Administrative Special Worker (Jessica F): September Goals

- Keep website, gpioa.org email aliases, database & online archive current, clean out email boxes, maintain Zoom account & calendar
- Work with Exec Board on contingency planning & GPI Archive policy
- Restart work with Tech committee to keep it WSO meeting list current & review our website
- Hold training sessions with Secretarial Committee members as needed
- Attend Executive Board meeting as needed
- Continue meeting with Policy Committee re: PnP Manual & Bylaws updates
- (future goal) Research adding “search” function to GPI website
- (future goal) Move publicly available archive documents to GPI website from google as appropriate
- (future goal) Create prototype of password protected online archive page for Exec Board
- (future goal) review GPI physical documents & scan for online archive